

Board of Directors – Regular Meeting
March 14, 2024, 11:00 AM to 1:00 PM



Notice: This meeting of the SJCoC Board of Directors is called in accordance with the SJCoC Charter.

Location(s):

- 1) Housing Authority of the County of San Joaquin: 2575 Grand Canal Blvd, Ste 100, Stockton, CA
Parking instructions: please park on the street or on the second floor of the garage
- 2) via Zoom:
<https://us02web.zoom.us/j/86361364893?pwd=MzQ5MHZhRDZFbzFwTmgyTjIzUE9BUT09>
Meeting ID: 863 6136 4893
Passcode: 808449

MINUTES

Roll called by Krista.

Present:

Melanie Estarziau (in person), Krista Fiser (in person), Matt Garber (online), Jon Mendelson (in person), Tiffany Phovixay (online), Randy Pinelli (in person), Peter Ragsdale (in person), Virginia Carney (in person).

Approval of Minutes:

There was one correction made to the minutes of February 8, 2024: in the HMIS Committee report, the monthly dashboard in “existing” not “in development”. With that change, a motion to approve the minutes from the February 8, 2024, board meeting was made by Jon Mendelson, and the motion was seconded was made by Virginia Carney. The minutes were approved unanimously.

Point-In-Time Count Updates:

Krista Fiser provided an overview: The unsheltered Point-In-Time (PIT) Count was conducted in January 2024, and all surveys for the second portion of the count have been submitted to ASR. Jon Mendelson reported out that Central Valley Low Income Housing Corp. (CVLIHC), the HMIS Lead, is meeting with ASR to complete the sheltered PIT Count. In mid-April, ASR will be submitting all the unsheltered PIT Count data to CVLIHC to upload to HUD. At this time, the SJCoC will also receive the numerical data; the final report will be delivered from ASR in June 2024.

Re-Allocation Projects, Approval of Recommendations:

Krista Fiser provided an overview: At the beginning of each calendar year, the System Performance Committee initiates the Reallocation Process, which evaluations program competition-funded projects that have been in operation for at least 12 months (ie, the previous calendar year). In January 2024, the evaluation process began for the programs that were in operation for all of 2023.

The Reallocation Process is an objective process, and the SJCoC operates with both a policy and toll that has been designed and approved by the SJCoC board. In addition to these items, the proces utilizes standard reports that are pulled direction from the HMIS system.

The Reallocation Summary was shared alongside the rating criteria and ratings for each project. All projects “passed” which means they are eligible for renewal.

There was significant discussion that followed: Melanie Estarziau asked about the fiscal compliance and spend down of each program; Virginia Carney asked which organizations operate each program; Jon Mendelson responded by identifying which programs are operated by CVLIHC, Lutheran Social Services and/or PREVAIL; Peter Ragsdale encouraged the board to participate in the System Performance Committee; Randy Pinelli asked about the number of beds for each program and costs. Publicly, there was an inquiry asking about how to determine where the funds are being spent (ie, administrative versus programmatic costs) and asked about program monitoring. There was additional discussion from the board members about ensuring data is objective, coordinated entry, and vulnerability assessments.

As the discussion concluded, Melanie Estarziau made a motion to approve of the Reallocation Summary, and Randy Pinelli seconded the motion. Jon Mendelson and Krista Fiser abstained from the voting, and the remaining board approved the vote.

Homeless Housing, Assistance & Prevention (HHAP) 5, Overview, Regional Action Plan Review & Acceptance for Application Submittal:

Kayce Rane from Rane Community Development presented the Homeless Housing, Assistance and Prevention, Round 5 (HHAP5) Action Plan via a powerpoint presentation. There was discussion from the board members regarding timing of the report, administrative responsibilities such as posting information on the website, conflicts of interest, fiscal compliance, HMIS and coordinated entry.

As the discussion concluded, Peter Ragsdale made a motion to accept the report, with a process to accept feedback, and Jon Mendelson seconded the motion. The report was accepted unanimously by the Board of Directors.

Committee Updates:

Due to time constraints, the Board of Directors was asked to provide brief and necessary updates. The updates were as follows:

- Strategic Planning Committee: no updates.
- System Performance and Evaluation Committee: no additional updates.
- Data Committee: a system health check was being conducted on HMIS; a data quality plan was updated ensuring the data was operational; more funding is necessary for implementation modules.
- Education and Membership Committee: no updates.
- Coordinated Entry System Committee: no updates.
- Shelter Committee: no updates.
- Youth Action Board: no updates.
- Youth Action Committee: no updates.
- Housing Committee: no updates.
- Outreach Committee: no updates.
- PIT committee: no additional updates.
- Ad Hoc Nomination Committee: no updates.

Adjourn Board Meeting

The board meeting was adjourned.