



## Project Performance and Reallocation Tool

Approved Feb. 7, 2020

### System Performance and Evaluation Committee

This tool is used to help determine project performance for the purposes of improving project performance and reallocation for the annual Continuum of Care Program Competition.

All reports are generated for the most recent calendar year.

Projects that are identified as low-performing and do not adequately address identified performance issues will be subject to reallocation.

Standards regarding involuntary reallocation can be found in the SJCoC Reallocation Policy.

*Notes in italics* describe the link between the project performance and system-wide performance measures, or the HMIS report that will generate the information necessary.

THRESHOLD (all projects)	Pass/Fail
Applicant has valid 501(c)3 status or proof of government entity	
Applicant has no significant unresolved County, HUD, or OIG findings	
Project adheres to all Housing First practices regarding project enrollment	
Project participants sign a standard lease or rental agreement giving them permanent rights to tenancy in the units supported by/underwritten by CoC Program funds (For Permanent Supportive Housing and Rapid Re-Housing projects only)	

### ADDITIONAL SCORING INSTRUCTIONS

Please note that questions 2-5 are specific to Permanent Supportive Housing (PSH) and Rapid Re-Housing (RRH).

Questions should only be answered for a project's specific project type.

### GENERAL (all projects) — 5 points

	Source	Points	
		Yes	No
Annual audit or independent financial review <i>(Capacity)</i>	Application	Yes	1
		No	0
HMIS participation <i>(Experience and capacity)</i>	HMIS	Yes	1
		No / None	0

Data Error Rate for all Personally Identifiable Information in project does not exceed 2% in any one category, or 1% in aggregate. <i>(Experience and capacity)</i>	HMIS (APR question 6a)	Yes	1
		No	0
Data Error Rate for all Universal Data Elements in project does not exceed 2% in any one category. <i>(Experience and capacity)</i>	HMIS (APR question 6b)	Yes	1
		No	0
CoC participation <i>(Experience and capacity)</i>	CoC records	Yes	1
		No	0
<b>Subtotal</b>			
<b>out of 5</b>			<u>          </u>

**Performance Questions — 20 Points**

		<b>Points</b>	<b>Logic</b>
<u>1:</u> Has spent 90% of funds in most recently completed project year <i>(Capacity — Compare project budget to custom spending report)</i>	Yes	2	Local project performance goal
	No	0	
<u>2:</u> RRH - % of persons enrolled in RRH who exit to permanent housing  <i>(System-wide Performance Measure 7 — Use SP reports from HMIS)</i>	> 45%	3	National average is 41%, national median is 45%
	30% to 44%	2	
	15% to 29%	1	
	0% to 14%	0	
<u>2:</u> PSH - % of persons enrolled in PSH who exit to or maintain permanent housing <i>(System-wide Performance Measure 7 — Use SP reports from HMIS)</i>	> 95%	3	National average is 95%, national median is 95%
	80% to 94%	2	
	65% to 79%	1	
	0% to 64%	0	
<u>3:</u> RRH - % of participants who obtain housing via RRH who exit to permanent housing  <i>(System-wide Performance Measure 8 — Collected from custom HMIS reports)</i>	≥ 90%	6	Local goal of having effective exits once housing is obtained, and aims for the high end of established local baselines (since no national baselines are available)
	89% to 80%	5	
	79% to 70%	4	
	69% to 60%	3	
	59% to 50%	2	
	40% to 49%	1	
	0% to 39%	0	
<u>3:</u> PSH - % of participants who obtain housing via PSH who exit to or retain permanent housing  <i>(System-wide Performance Measure 8 — Collected from custom HMIS reports)</i>	≥95%	6	Local goal aligns with national standards above, not much room for improvement on national standards
	85% to 94%	5	
	75% to 84%	4	
	65% to 74%	3	
	55% to 64%	2	
	45% to 54%	1	
<u>4:</u> RRH - % of participants who obtain housing via RRH who return to homelessness within the project year	0% to 10%	2	National average is 19%, national median is 17%; Goal far exceeds national standards

		11% to 20%	1	
		≥ 20%	0	
4: PSH - % of participants who obtain housing via PSH who return to homelessness within the project year		0% to 10%	2	National average is 19%, national median is 17%; Goal far exceeds national standards
		11% to 20%	1	
		≥ 20%	0	
5: RRH - % of persons 18 and older who obtain housing via RRH who increased total income at exit		> 30%	3	National median is 17%, national "upper hinge" is 24%; Local goal far exceeds national standards
		20% to 29%	2	
		10% to 19%	1	
		0% to 29%	0	
5: PSH - % of persons 18 and older who obtain housing via PSH who increased total income at exit/retention		≥ 30%	3	National median is 17%, national "upper hinge" is 24%; Local goal far exceeds national standards
		20% to 29%	2	
		10% to 19%	1	
		0% to 29%	0	
6: RRH and PSH - Average bed/unit utilization rate		≥ 90%	4	Local project performance goal
		75% to 89%	3	
		60% to 74%	2	
		40% to 59%	1	
		0% to 39%	0	
<b>Reallocation</b>		<b>Subtotal</b>		
Projects that score 19 points or fewer* will be subject to the Reallocation process, and must submit a Plan of Correction that includes any extenuating external circumstances leading to "low performance" for the project in question.		<b>out of 20</b>		
		<b>Total</b>		
		<b>out of 25</b>		

\*Equal to a score of 76% or less